

Municipality of Callander Facility Rental Package 2026



Municipal Parks and Facilities

Callander Community Centre – 1984 Swale St

Space	Capacity	Amenities
<p>Large Hall (includes Kitchen and Bar) Large Hall: 60'x80' Kitchen: 24'x30'</p>	<p>375 Standing (Max Capacity) 350 classroom seating 200 (sitting around tables)</p>	<p>Commercial Kitchen - Fridge, Stove, Dishwasher Bar & Cooler Coat Room 40 round tables (68" diameter - 6 person) 20 rectangular tables (30" x 96" - 8 person) 250 Chairs Stage (24' x 12') – not moveable Sound System & Wireless Microphone</p>
<p>Orton Room 20'x80'</p>	<p>100 Standing (Max Capacity) 75 classroom seating 40 (sitting around tables)</p>	<p>Small Kitchen Microwave, Fridge 6 round tables 2 rectangular tables 50 chairs</p>
<p>Bill Barber Complex 80'x200'</p>	<p>800 Standing (Max Capacity) If the large back doors to the rink are closed, the Maximum Capacity is 150. If the event is more than 150 people, then a request will need to be made to the Municipality to have these doors opened for a Maximum Capacity of 500.</p>	<p>Benches Hockey lines & nets Electrical outlets & lighting</p>
<p>Yarlasky Park Athletic Field</p>	<p>Usage Dependent</p>	<p>Outdoor sports field</p>

Facilities at 1875 Hwy 654 W – South Shore Community Centre

Facility Information	Capacity	Amenities
Upstairs Hall 18' X 30'	40	Small Kitchen with limited silverware, dishes, and glasses Microwave, Refrigerator, Coffee Maker, Kettle 5 round tables* 40 chairs
South Shore Soccer Field	Usage Dependent	Outdoor sports field

Outdoor Facilities

Facility Information	Capacity	Amenities
Hec Lavigne Memorial Pavilion 20' X 40'	Fixed seating: 32 (plus 2 wheelchairs accessible) Non-fixed seating or standing: Maximum 50	4, 6-seat round picnic tables, 2 accessible tables with 4 fixed seats and 2 spaces for wheelchairs. Electricity

Minimum two-hour rental for all pavilion rentals. A maximum of two private rentals will be allowed each week.

The Pavilion is closed for rentals from December 1 to April 30th annually.

Damage Deposit Fees for Facilities

Rental Duration	Security Deposit
Half Day	\$150
Daily	\$300
Full Weekend	\$500
Pavilion Full Day (Film Productions ONLY)	\$500

Damage Deposit must be paid with SEPARATE payment of Cash or Cheque ONLY

Callander Municipal Facility Rental Rates 2026

HOURLY	2026	2027	HST Y/N
Bill Barber Complex - Winter Rink	\$95	\$100	Y
Bill Barber Complex - No Rink	\$45	\$50	Y
Community Centre Large Hall	\$90	\$95	Y
*Community Centre Kitchen	\$45	\$50	Y
Orton Room (off ice season)	\$35	\$40	Y
South Shore Athletic Field	\$25	\$30	Y
South Shore Community Centre or Rink	\$25	\$30	Y
Yarlasky Athletic Field	\$25	\$30	Y
Hec Lavigne Pavilion (minimum 2-hour rental – 4 hours if furniture is to be moved)	\$35	\$40	Y
Security Deposit (refundable)	\$50	\$50	N

**Only rentable with Community Centre Large Hall*

HALF DAY (up to 6 hours)	2026	2027	HST Y/N
Bill Barber Complex – No Rink	\$200	\$210	Y
Community Centre Large Hall	\$315	\$325	Y
*Community Centre Kitchen	\$115	\$125	Y
Orton Room (off ice season)	\$115	\$125	Y
South Shore Athletic Field	\$50	\$60	Y
South Shore Community Centre or Rink	\$50	\$60	Y
Yarlasky Athletic Field	\$65	\$75	Y
Security Deposit (refundable)	\$150	\$150	N

**Only rentable with Community Centre Large Hall*

FULL DAY (over 6 hours)	2026	2027	HST Y/N
Bill Barber Complex – No Rink	\$340	\$350	Y
Community Centre Large Hall	\$525	\$550	Y
*Community Centre Kitchen	\$220	\$230	Y
Orton Room (off ice season)	\$220	\$230	Y
South Shore Athletic Field	\$75	\$85	Y
South Shore Community Centre or Rink	\$75	\$85	Y
Yarlasky Athletic Field	\$115	\$120	Y
Security Deposit (refundable)	\$300	\$300	N

**Only rentable with Community Centre Large Hall*

FULL WEEKEND (Friday 1:00 pm until Sunday at 11:30 pm)	2026	2027	HST Y/N
Community Centre – Excluding Bill Barber Complex	\$1,100	\$1,300	Y
Community Centre – Including Bill Barber Complex	\$1,375	\$1,600	Y
Community Centre – Including Bill Barber Complex and Yarlasky Field	\$1,475	\$1,710	Y
Security Deposit (refundable)	\$500	\$500	N

HEC LAVIGNE PAVILION	2026	2027	HST Y/N
MOVIE USE (4 day maximum unless otherwise approved by Council)	\$250	\$300	Y
Removal of Pavilion Furniture	\$450	\$500	Y
Security Deposit (refundable)	\$500	\$500	N

MISCELLANEOUS	2026	2027	HST Y/N
Key / Fob Non-Return Fee	\$50	\$50	Y
Noise By-law Exemption for Events	\$80	\$85	N

NOTE: The above noted fees exclude HST. If HST = Y, then HST is collected in addition to the fee.

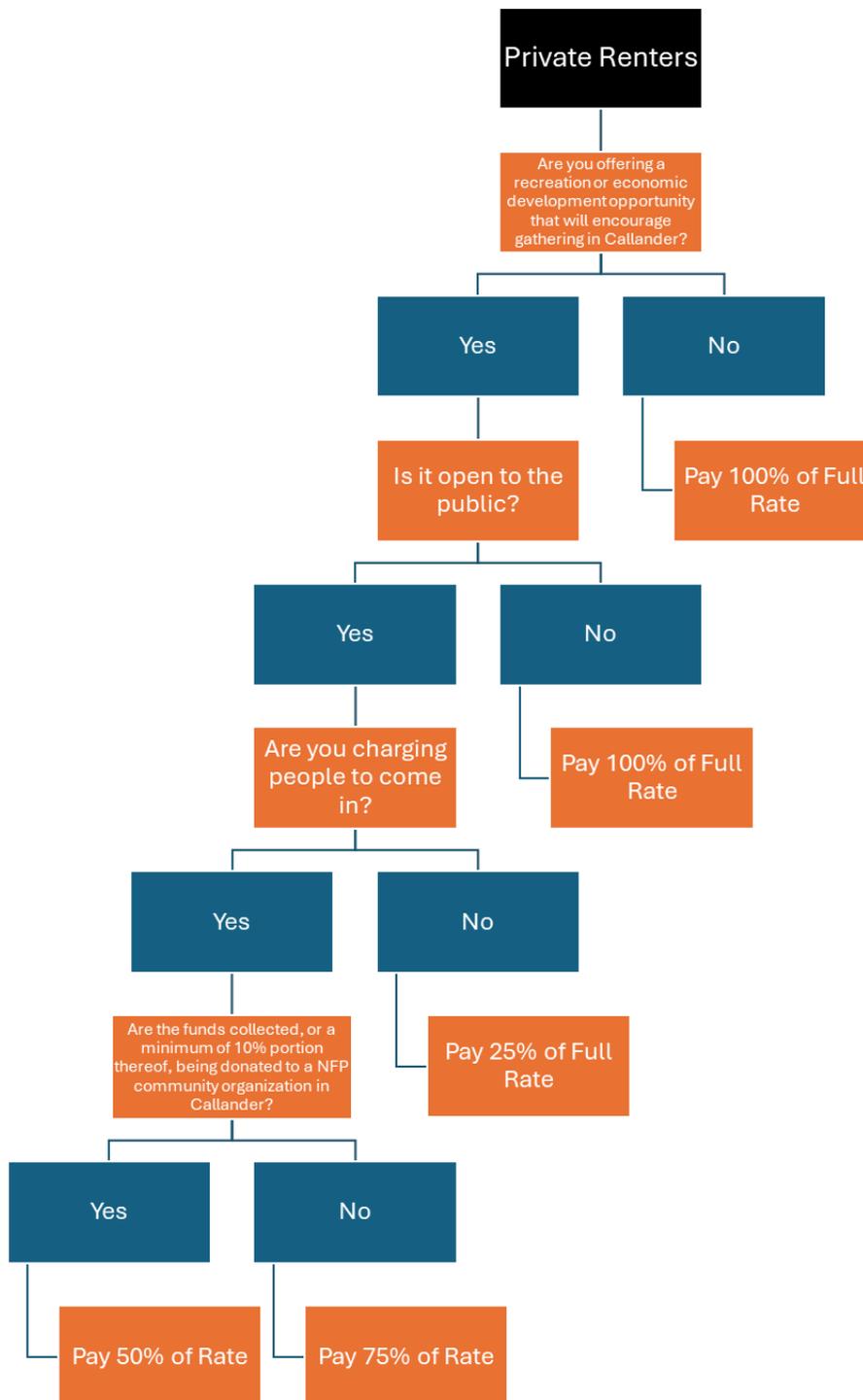
Methods of Payment: Cash, cheque or debit at the Municipal Office (280 Main St. N.), or credit cards are accepted through online bookings ONLY on the [Facility Rentals page](#) of our website upon request.

Splash pad hours are seasonal and are from 10am to 8pm daily during the summer season. The season opening and closing announcements will be made on mycallander.ca, Municipality of Callander social media, and VoyentAlert.

These rates are subject to change and are reviewed on an annual basis. The Renter is responsible for ALL set up and clean up associated with the event/rental.

Facility Rental Discount Flowchart

The Municipality has agreed to offer discounted rates based on the type of use proposed. If an event, recreational program, or other rental opportunity meets a strategic objective, certain discounts may apply. Renters provided a discount rate due to an anticipated donation to a Not for Profit (NFP) community organization in Callander must provide proof of donation following the event. The following chart will be used to determine the level of discount at the various facilities:



Liability Insurance Coverage Requirements

The Municipality of Callander has implemented a Local Community Insurance Services program through their insurance provider, to serve as an option in providing insurance coverage to third party users of municipal facilities including the arena, community center, parks and gazebos for minimal risk activities and events.

The policy covers any individual or community group renting a municipal facility for an event or activity. It is important to note that the coverage is for the everyday resident who would otherwise not have insurance in place. It is not in place for companies or corporations to piggyback off a cost-effective insurance policy. The coverage is in place to protect residents of the community and provide coverage for the person in control of the event. The municipality is automatically added as additional insured on the policy.

Covered Activities

Private & Social Functions

Weddings, receptions, anniversaries, birthdays, engagements, graduations, retirements, reunions, showers, christenings, and similar family celebrations.

Performances & Entertainment

Concerts, theater productions, dance and music recitals, talent shows, and cultural events.

Markets & Exhibitions

Flea and garden markets, seasonal markets, art and craft fairs, antique shows, fashion shows, and auto/boat/RV exhibitions.

Community & Fundraising

Bingo, raffles, charity events (with Lottery License), auctions, and bazaars.

Competitions

Fishing derbies, card tournaments, and chess tournaments.

Professional & Educational

Conventions, trade and travel shows, job fairs, meetings, seminars, workshops, and speaker sessions.

Other Activities

Photo shoots, religious services, dinners, picnics, and ceremonial gatherings.

Sporting Activities

Court & Field Sports

Basketball, baseball, softball, soccer, slo-pitch, t-ball, volleyball, cricket, field hockey, track & field.

Hockey & Related

Ball hockey, roller hockey, floor hockey, broomball, ringette, non-contact sports (pick-up hockey, pick-up lacrosse, touch/flag football).

Racquet & Paddle Sports

Badminton, tennis, pickleball, racquetball, squash, table tennis.

Fitness & Recreation

Dance lessons, fitness classes, yoga, dry-land training, cheerleading, frisbee, handball.

Ice & Water Sports

Public skating, figure skating, synchronized swimming, swimming (with lifeguard).

Other Activities

Baton twirling, bowling, curling, horseshoes, lawn bowling, shuffleboard.

Exclusions (High Risk Activities)

High-Risk Sports & Recreation

Alpine skiing, bike racing, boxing, climbing walls, contact sports (including hockey, lacrosse, martial arts), cycling, gymnastics, kabaddi, kayaking, kickboxing, rugby, skateboarding, snowboarding, tackle football, wrestling.

Motorized & Animal Activities

Motor vehicle activities, horse-related activities.

Special Events & Performances

Fireworks, festivals, fairs, professional performers or members of the Actors Guild.

Food & Concessions

Deep frying at concessions, kiosks, or vendor booths.

Organized Groups

Training camps, athletic schools, corporations, and any organized sports teams, leagues, or tournaments.

Insurance Requirement

If your event falls under these exclusions (e.g., sporting team booking), you must provide a certificate of insurance with a minimum coverage of \$5 million, listing The Corporation of the Municipality of Callander as additionally insured. Certificate must be submitted at least two weeks prior to the event. Failure to provide this certificate may result in event cancellation.

For The Following, Please Call 705-752-1410 Ext. 221:

- The event or activity is not listed above.
- Any event with 500+ attendees (350+ if liquor is present & 100+ if the activity is a sporting activity)
- Any event of 4 days or more (2 or more days for a sporting activity)

Rules & Regulations

1. All Renters must be 18+ years of age to rent a Municipal facility.
2. The Renter is responsible for completing the Facility Rental agreement and is required to make a 50% non-refundable payment upon booking, unless otherwise stipulated. Event bookings under \$200.00 are invoiced in full at booking. For those who qualify for a discounted rate through our Facility Rental Policy, one non-refundable invoice will be issued.
3. The Renter shall obey and observe all Laws, By-laws and Regulations of the Municipality of Callander, the Province of Ontario, and the Government of Canada.
4. The Renter shall indemnify and hold harmless the Corporation of the Municipality of Callander and any of its officers, members of municipal council, employees, servants, agents, contractors, and volunteers from and against all claims, demands, loss, costs, damages, actions, liability or expenses arising out of the use and/or occupation of the property belonging to the Municipality by the user group and any of its officers, members of municipal council, employees, servants, agents, contractors, and volunteers, except to the extent that such loss arises from the independent negligence of the Municipality.
5. If only a portion of the facility is rented, the remainder of the facility may be rented out to others during the same time frame. Please be respectful to all booking events.
6. The Renter may be subject to additional charges should the facility or equipment be damaged in any way and/or additional clean-up is required because of the rental. Charges may include staff time required to return the facility to its original state.
7. Callander Municipal Parks and Facilities are SMOKE-FREE. Please abide by all By-laws and signage posted at these facilities.
8. Fires and/or burning of any kind are **NOT** permitted on Municipal Property. BBQs are only permitted at the Callander Community Centre in designated BBQ areas, and are **NOT** permitted at any other facility, including Centennial Park and the Hec Lavigne Pavillion.
9. Any function that involves preparing and/or providing food and/or beverages, regardless whether it is free or there is a fee charged, the Renter is responsible for obtaining North Bay, Parry Sound District Health Unit approval and must adhere to all Health Unit requirements with respect to but not limited to food preparation, storage, and handling.
10. Access to the facility must be during the specified times on the Facility Rental Application only. The applicant must indicate the timeframe they require from set up to tear down/cleanup. FOB access will be programmed for the timeframe indicated on the rental application ONLY.
11. The Renter will be responsible for the set up and take down of all tables, chairs, and amenities. The items shall be stored in the original location upon conclusion of the rental. All personal materials and equipment must also be removed upon conclusion of the event.

12. Do not use tape or tacks on any walls, windows, or floors in the facility, unless approval has been given ahead of time by the Municipality. Helium balloons may be used if they are securely anchored. Throwing or rice/confetti, use of dry ice, or use of any type of pyrotechnic device is prohibited. Candles are permitted on cakes ONLY (no sparklers allowed).
13. Rental keys may be picked up from the Municipal Office located at 280 Main St North, during regular office hours Monday – Friday 8:30 am - 4:30 pm. PLEASE NOTE: During July and August, the Municipal Office closes at 1:00 pm on Friday. If it is a weekend rental, please ensure that the key is picked up before the Municipal Office closes. The Municipal Office is closed on Statutory Holidays and facilities are not staffed.
14. Upon conclusion of the rental, the keys must be returned to the Municipal Office – if outside of office hours, you may return the keys by placing them in the silver drop box outside of the front door of the Municipal Office. Failure to return the keys will result in a fifty-dollar (\$50) replacement charge.
15. If the Renter’s event is licensed, a copy of the Special Occasion Permit, Smart Serve details, signed Municipal Alcohol Policy (Appendix “A”), security confirmation, and any other required documentation must be submitted a minimum of fourteen (14) days prior to the event. Failure to provide this information will result in the cancellation of the rental.
16. Alcohol is only permitted on the premises during the times specified on the Special Occasion Permit. PLEASE NOTE: Outside alcohol consumption must be included in your Special Occasion Permit, otherwise it is not permissible.
17. A Food Truck/Trailer will require additional authorization. Please contact info@callander.ca for further details.
18. All events that extend beyond 11pm require a Noise By-law Exemption and additional fees. Please contact info@callander.ca for further details.
19. Anything that requires stakes, or anchoring in the ground on any Municipal Property must be pre-approved by the Municipality. Please contact info@callander.ca for further details. Additional insurance may be required. Please allow a minimum of two (2) weeks prior to your event to obtain authorization.
20. The Health and Safety of individuals utilizing the facility is the responsibility of the renter. The Municipality may require renters to submit a Health and Safety Plan to ensure the well-being of all users of the facility.
21. All concerns, safety or otherwise, should be reported in writing to Municipal Staff or by email to info@callander.ca.
22. All requests for fee waivers shall be received no later than three (3) months prior to the event.
23. The Municipality reserves the right to decline bookings due to staffing, safety, and/or other reasons. Please contact the Municipality at 705-752-1410 ext. 221 for the [Facility Rental Policy](#) and additional details

24. Bookings may be cancelled in the event of an emergency that requires use of the space as a temporary emergency shelter for nearby residents including Nipissing Manor, Eastholme, and St. Theresa School.
25. All renters are responsible for adhering to the Ontario Fire Code Regulations.
26. This policy and rental fees are reviewed annually and are subject to change without notice.